



**GASSP**

## **Award Application**

### **2018/2019 NASSP/GASSP Assistant Principal of the Year Award**

The NASSP/GASSP Assistant Principal of the Year program annually recognizes outstanding school leaders who have succeeded in providing high-quality learning opportunities for students. These Assistant Principals are acknowledged by their peers for the exemplary contributions they have made to the profession.

The program honors school assistant principals who have demonstrated excellence in the areas addressed by the listed selection criteria below.

#### **Eligibility**

- This program is designed to recognize the outstanding leadership of active, front-line assistant principals.
- NASSP/GASSP must be notified immediately of any change in assistant principal status. Failure to notify NASSP/GASSP could jeopardize a candidate's eligibility for the national award.
- Any assistant principal or private middle level or high school from the 50 states is eligible to be an assistant principal of the year candidate. Middle level and high schools are defined as those containing some portion of grades 6 through 12.
- Applicants must have served as an assistant principal at one or more middle level or high schools for three or more consecutive school years.
- Each candidate must be an assistant principal at a middle level or high school and a member of GASSP for at least the last three years.
- Previous state winner(s) are ineligible to reapply for the award.

## Selection Criteria

### Personal Excellence

- Models continuous professional growth
- Interacts with others professionally and tactfully
- Communicates effectively in speaking and writing
- Models values, beliefs, and attitudes that encourage others to higher levels of performance
- Demonstrates commitment to NASSP/GASSP and its programs through continuous membership and participation in the following:
  - National Association of Secondary School Principals (NASSP) through national and state affiliate involvement (i.e., conference presentations, etc.)
  - National Honor Society (NHS), National Junior Honor Society (NJHS), and/or National Elementary Honor Society (NEHS) chapter(s) that actively supports achievement and works to improve the academic culture in the school
  - National Association of Student Councils (NASC) affiliation with active community and school involvement projects.

### Collaborative Leadership

- Involves teachers, staff members, parents, students, and the community in creating and fostering a shared vision for the school
- Leads collaboratively to promote ownership among staff, students, parents, and community members for school efforts and outcomes
- Creates a culture of collaboration in which staff members work together as a professional learning community to promote student learning.
- Teaches, coaches, and supports the development of potential and current school leaders
- Utilizes available technology tools for school management, operation, instruction, and assessment, fostering collaboration and communication to effectively address issues in the school community and meet the unique learning needs of each student.

### Curriculum, Instruction, and Assessment

- Improves teaching, learning, and assessment by implementing practices, programs, and improvement efforts on the basis of multiple sources of data
- Leads efforts in curriculum alignment and identification of essential learning at each level
- Observes, supervises, and evaluates teachers and instructional programs to maximize the learning opportunities for every teacher and for each student
- Demonstrates knowledge of learning, teaching, assessment practices, research, and programs that maximize student performance
- Facilitates in developing and maintaining cocurricular programs that complement the curriculum while fostering students' academic and social success
- Ensures that each student has the best possible opportunity of realizing success by providing a personalized plan that evaluates individual learner needs in relation to learning time, setting, methods, and course sequence
- Provides enrichment and support for both students and teachers in meeting high standards.

### Personalization

- Establishes and maintains a school environment that reflects high expectations for students and staff
- Creates a school climate that is warm, inviting, safe, and secure
- Organizes the school so that all social, economic, and racial/ethnic groups have equal access to all school programs and provides the support needed for student success
- Creates structures that promote positive relationships between adults and students and ensures that each student is well-known by at least one staff member
- Acknowledges the accomplishments of students, teachers, and school community members.

# Application Deadline

October 5, 2018

Email your application to [m.callahan@gassp.org](mailto:m.callahan@gassp.org)

PDF file or Word

Move to the next page.

# NASSP/GASSP Assistant National Principal of the Year Award Application

## About You

Name: \_\_\_\_\_  
                            Title                            First  Last

Total number of years as assistant principal in current school: \_\_\_\_\_

Total number of years as an assistant principal: \_\_\_\_\_

Total number of years as a school administrator (including assistant/vice principal, central office, etc.): \_\_\_\_\_

NASSP membership # (omit beginning zeros): OPTIONAL \_\_\_\_\_

Total number of years as an NASSP and GASSP member: \_\_\_\_\_

## Your Contact Information

Home address: \_\_\_\_\_

Home address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home phone: \_\_\_\_\_ Cell phone: \_\_\_\_\_

## About Your School

### School Information:

Select one:     Middle Level     High School

School name: \_\_\_\_\_

Address: \_\_\_\_\_

Address 2: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School phone: \_\_\_\_\_ School website: \_\_\_\_\_

Select and note the total number of years your current school has had a chapter/affiliation with each of the following:

National Elementary Honor Society \_\_\_\_\_

National Junior Honor Society \_\_\_\_\_

National Honor Society \_\_\_\_\_

National Association of Student Councils \_\_\_\_\_

**School Social Media Presence:** (List links for any that apply.)

Facebook: \_\_\_\_\_ Twitter @ \_\_\_\_\_

YouTube: \_\_\_\_\_ SchoolTube Channel: \_\_\_\_\_

Other: \_\_\_\_\_

**Professional Social Media Presence:** (List links for any that apply.)

Facebook: \_\_\_\_\_ Twitter @ \_\_\_\_\_

LinkedIn: \_\_\_\_\_ Blog: \_\_\_\_\_

Other: \_\_\_\_\_

**About Your District**

**School District Information:**

School district name: \_\_\_\_\_

Superintendent name: \_\_\_\_\_

Superintendent e-mail: \_\_\_\_\_

Principal: \_\_\_\_\_

Principal e-mail: \_\_\_\_\_

School district address: \_\_\_\_\_

School district address : \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

School district phone: \_\_\_\_\_ School district website: \_\_\_\_\_

**School Profile**

**School Demographics:**

Grades: \_\_\_\_\_ Total student enrollment: \_\_\_\_\_

Number of school administrators: \_\_\_\_\_ Number of teachers: \_\_\_\_\_

Number of all other staff: \_\_\_\_\_

My school is (check one):    Urban    Suburban    Rural

\_\_\_\_\_ % of students in school classified as special education students

\_\_\_\_\_ % of students in school classified as ELL or limited-English proficiency students

\_\_\_\_\_ % Students on free/reduced-price lunches

\_\_\_\_\_ % School attendance

\_\_\_\_\_ % Graduation/promotion rate

## School Profile (continued)

### Approximate gender composition in your school

\_\_\_\_\_ % Males  
 \_\_\_\_\_ % Females

### Approximate racial and ethnic composition of the students in your school

Race: \_\_\_\_\_ Ethnicity: \_\_\_\_\_  
 \_\_\_\_\_ % American Indian or Alaska Native      \_\_\_\_\_ % Hispanic or Latino  
 \_\_\_\_\_ % Asian      \_\_\_\_\_ % Not Hispanic or Latino  
 \_\_\_\_\_ % Black or African American  
 \_\_\_\_\_ % Native Hawaiian or Other Pacific Islander  
 \_\_\_\_\_ % White  
 \_\_\_\_\_ % Other

Complete the table utilizing state assessment data. Please report data by applicable school subgroups.

	% Proficient + Advanced	% Proficient + Advanced	% Proficient + Advanced
Reading/ELA	SY 2015–16	SY 2016–17	SY 2017–18
List major ethnic or racial subgroups:			
Students by gender:			
Male			
Female			
Students with disabilities			
ELL/Limited English proficiency			
Economically disadvantaged			
Mathematics	SY 2015–16	SY 2016–17	SY 2017–18
List major ethnic or racial subgroups:			
Students by gender:			
Male			
Female			
Students with disabilities			
ELL/Limited English proficiency			
Economically disadvantaged			

## Professional Growth

*Please check the following state affiliate offerings in which you have participated in the last three years:*

State conference

Advocacy efforts

Professional development

Others: \_\_\_\_\_

*Please check the following NASSP offerings in which you have participated in the last three years:*

NASSP/GASSP conference

Advocacy efforts

Professional development

Others: \_\_\_\_\_

*For each of the following, please list a maximum of five examples most pertinent and relevant to your professional growth.*

<b>Institution</b>	<b>Degree</b>	<b>Date earned</b>
(list the highest degree earned)	(without abbreviations)	
_____		
_____		
_____		
_____		
_____		

<b>Memberships and offices held in professional organizations</b>	<b>Start date</b>	<b>End date</b>
(include state and national association years)		
_____		
_____		
_____		
_____		
_____		

**Memberships, offices, and activities in  
the community**

**Start date**

**End date**

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**Awards and honors**

**Date earned**

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**Publications and presentations**

**Date occurred**

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**Other services to the profession**

**Start date**

**End date**

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## Professional Practice

Reflect on your leadership practices at school. Use multiple categories from the Selection Criteria and share examples of how you have used your skills to accomplish each of the following (maximum length 400 words for each response).

1. Tell your school's story describing the distinctive climate and culture in which you lead.
  
  
  
  
  
  
  
  
  
  
2. How have you involved staff, students and the community to improve student achievement over time? Include information about equal access, closing the achievement gap and that each student is college and career ready. Using the data you have already provided identify evidence to support your statements.
  
  
  
  
  
  
  
  
  
  
3. Studies have shown that principal leadership is second only to strong instruction in assuring positive student performance. What have you done to increase your capacity as an instructional leader and how have you influenced the behaviors of others who are aspiring to lead in your school?

## Acknowledgment of Terms

I have read and understand the rules outlined in this application and certify that the essay responses submitted are my own work. I agree to abide by these rules and I grant NASSP the authority, after adequate notification, to publish in part or whole any information contained in this application and to use my name and likeness for publicity and other promotional purposes related to the program.

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Signature

Date

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Principal's Signature

Date

